

**Sutton County Commissioners Court**  
**REGULAR MEETING**  
**Monday, April 11, 2022 at 9:00 a.m.**  
**Sutton County Annex Meeting Room, 300 E. Oak, Sonora TX 76950**

**Rachel Chavez Duran**  
*County Judge*

**Lee Bloodworth**  
*Commissioner*  
*Precinct 1*

**Bob Brockman**  
*Commissioner*  
*Precinct 2*

**Carl Teaff**  
*Commissioner*  
*Precinct 3*

**Fred Perez**  
*Commissioner*  
*Precinct 4*

***Members of the public may give comment before the Commissioners Court on any item on this agenda. Please note that members of the public may not communicate to the court about any other subject not specifically noticed on this agenda. Members of the Commissioners Court cannot discuss, deliberate, or act on any item or topic not scheduled on this agenda in accordance with existing law.***

**BUSINESS**

- 1 Call meeting to order
- 2 Prayer
- 3 Public Comment

**AGENDA**

**Receive reports of the following:**

- 4 Auditor – Maura Weingart
- 5 EMS Report-TJ Thorp
- 6 EMS Financial Report-Chris Badgett
- 7 Justice of the Peace – Judge Joseph Harris
- 8 Jailer and Sheriff – Sheriff Oscar Chavez
- 9 Road and Bridge – Superintendent Robert Hughes
- 10 Library Report – Deborah Brown
- 11 Extension Office – Pascual Hernandez
- 12 County Attorney – Dawn B. Cahill
- 13 County and District Clerk – Pam Thorp
- 14 County Commissioners
  - Lee Bloodworth, pct 1
  - Bob Brockman, pct 2
  - Carl Teaff, pct 3
  - Fred Perez, pct 4
- 15 County Judge – Rachel Chavez Duran

**Deliberate, Consider and take appropriate action regarding the following**

- 16 Accounts Payable
- 17 Civic Center & Pavilion cleaning prospects
- 18 Waiver of pavilion rental fee for use by Junior/Senior Class for Prom on May 21st
- 19 2022 Soil & Water Stewardship Week Proclamation-Bob Brockman
- 20 Child Abuse Awareness Month Proclamation
- 21 Kofile proposal for digitization and indexing of birth and death records-Pam Thorp
- 22 Disaster declaration related to risk of wildfires
- 23 Set janitor's salary

## EXECUTIVE SESSION


- Note 1 Texas Government code 551.071, Consultation with Attorney
- Note 2 Texas Government code 551.072, Real Property
- Note 3 Texas Government code 551.074, Personnel Matters
- Note 4 Texas Government code 551.076, Security
- Note 5 Texas Government code 551.087, Economic Development Negotiations
- Note 6 Texas Government code 551.089, IT Security

*The County Commissioners Court of Sutton County reserves the right to adjourn into executive sessions at any time during this meeting to discuss any of the matters listed below. The Court may also consider any other matter posted on the agenda if there are issues that require consideration in Executive Session and the court announces that the item will be considered during Executive Session.*

24 Land Acquisition

## RECONVENE

- 25 Executive Session Action
- 26 Adjournment



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RACHEL CHAVEZ DURAN, County Judge

POSTED ON THE BULLETIN BOARD IN THE COURTHOUSE ANNEX BUILDING and the SUTTON COUNTY WEB PAGE [www.co.sutton.tx.us](http://www.co.sutton.tx.us) this the 7<sup>th</sup> day of April 2022.



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PAM THORP, County Clerk



VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
1	THE GOVERNOR'S CENTER	THE GOVERNOR'S CENTER:	R	0/00/0000		325.00CR	000000	
	I-050422-050622	SCHLEICHER CO FAMILY CLINIC:	R	0/00/0000		41.09CR	000000	
	I-1039-JMM	SCHLEICHER CO MEDICAL CENTER:	R	0/00/0000		40.80CR	000000	
	I-21761-0002-00IU	ORIENTAL TRADING:	R	0/00/0000		338.60CR	000000	
	I-715543485-01	MICHAEL SALGADO:	R	0/00/0000		500.00CR	000000	
	I-8727	JOYNER&JOYNER, P.C.:	R	0/00/0000		10.00CR	000000	
	I-DKT2021-144884	GOVOS:	R	0/00/0000		1,845.00CR	000000	
	I-INV-KSM-001754	KOFFILE:	R	0/00/0000		1,845.00CR	000000	4,945.49
	I-INV-KT-006194							
1043	AT&T MOBILITY	COUNTY JUDGE CELL SERVICE	R	0/00/0000		32.17CR	000000	
	I-4365-032022	COUNTY JUDGE OCTOBER 2021	R	0/00/0000		54.86CR	000000	87.03
	I-4365-102021							
1048	BAKER & TAYLOR, INC.	LIBRARY BOOKS	R	0/00/0000		16.12CR	000000	16.12
	I-5017639004							
1050	BEN E KEITH-DFW	JAIL FOOD	R	0/00/0000		799.43CR	000000	
	I-10820597	JAIL FOOD	R	0/00/0000		281.34CR	000000	1,080.77
	I-10837878							
1054	PARKER LUMBER	CEMETERY R/M SUPPLIES	R	0/00/0000		30.73CR	000000	
	I-22234539	ANNEX R/M SUPPLIES	R	0/00/0000		52.78CR	000000	
	I-25332117	JAIL R/M SUPPLIES	R	0/00/0000		43.98CR	000000	
	I-25334332	SHERIFF R/M SUPPLIES	R	0/00/0000		8.99CR	000000	
	I-2540314	PARK R/M SUPPLIES	R	0/00/0000		43.96CR	000000	
	I-2541041	PARK SPRINKLER SYSTEM	R	0/00/0000		18.77CR	000000	
	I-2546794	PARK SPRINKLER SYSTEM	R	0/00/0000		17.34CR	000000	
	I-2550571	ANNEX R/M SUPPLIES	R	0/00/0000		18.55CR	000000	
	I-2562222	PARK PAVILLION R/M SUPPLIES	R	0/00/0000		20.96CR	000000	
	I-2567704	PARK SPRINKLER SYSTEM	R	0/00/0000		214.96CR	000000	471.02
	I-2569899							
1067	BREWER REFRIGERATION	JAIL ICE MACHINE RENTAL	R	0/00/0000		93.00CR	000000	93.00
	I-364386							
1076	PITNEY BOWES	CLERK PBOWES/METER MTC	R	0/00/0000		86.42CR	000000	86.42
	I-1020395761							
1083	CHARLES MCDONALD	NONDEPT TNCC EXPENSE	R	0/00/0000		770.00CR	000000	
	I-105	NONDEPT OSSF INSPECTION PERMIT	R	0/00/0000		325.00CR	000000	
	I-337	NONDEPT OSSF INSPECTION PERMIT	R	0/00/0000		325.00CR	000000	1,420.00
	I-338							

PACKET: 03061 GENERAL FUND 04082022 \*\*\*\*\* CHECK LISTING \*\*\*\*\*

VENDOR SET: 01 GENERAL CASH

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
1091	CHASE CARD SERVICE	EXT AGENT STOCKSHOW EXP	R	0/00/0000		497.90CR	000000	701.41
	I-0634-2022 STKSHOW	EXT AGENT VEHICLE FUEL	R	0/00/0000		203.51CR	000000	
	I-0634-2022 VEH FUEL							
1107	CONCHO VALLEY TRANSIT DISTRICT	CVTD CONTRACT PAYMENT	R	0/00/0000		3,141.33CR	000000	3,141.33
	I-APRIL 2022 SU							
1129	DEVILS RIVER AUTO PARTS	SHERIFF VEHICLE MAINTENANCE	R	0/00/0000		56.05CR	000000	56.05
	I-15338-96800							
1135	DUNCAN MECHANICAL SERVICES	COURTHOUSE BUILDING MTC	R	0/00/0000		307.00CR	000000	307.00
	I-061139							
1145	ELECTION SYSTEMS & SOFTWARE INC	NONDEPT ELECTION SUPPLIES	R	0/00/0000		1,270.01CR	000000	
	I-CD2019405	NONDEPT ELECTION SUPPLIES	R	0/00/0000		42.95CR	000000	
	I-CD2019427	NONDEPT ELECTION SUPPLIES	R	0/00/0000		103.00CR	000000	
	I-CD2019450	CLERK ELECTION SUPPLIES	R	0/00/0000		1,893.87CR	000000	3,309.83
	I-CD2021576							
1161	FMFC FUND	SHERIFF VEHICLE MAINTENANCE	R	0/00/0000		65.89CR	000000	
	I-011022-VEH MTC	SHERIFF VEHICLE MAINTENANCE	R	0/00/0000		28.00CR	000000	
	I-03012022-SG	SHERIFF VEHICLE MAINTENANCE	R	0/00/0000		50.92CR	000000	
	I-030122-VEH MTC	SHP VEHICLE MAINTENANCE	R	0/00/0000		50.92CR	000000	
	I-031022-VEH MTC	SHERIFF VEHICLE MAINTENANCE	R	0/00/0000		50.92CR	000000	
	I-033122-VEH MTC	SHERIFF VEHICLE MAINTENANCE	R	0/00/0000		641.61CR	000000	
	I-101921-VEH MTC	SHP VEHICLE MAINTENANCE	R	0/00/0000		256.66CR	000000	
	I-102021-VEH MTC	SHERIFF VEHICLE MAINTENANCE	R	0/00/0000		72.21CR	000000	
	I-110321-VEH MTC	SHERIFF VEHICLE MAINTENANCE	R	0/00/0000		50.92CR	000000	
	I-120621-VEH MTC	SHERIFF VEHICLE MAINTENANCE	R	0/00/0000		50.92CR	000000	
	I-122921-VEH MTC	SHERIFF VEHICLE MAINTENANCE	R	0/00/0000		50.92CR	000000	1,318.97
1180	GREAT AMERICA LEASING CORP	CGSD OFFICE COPIER	R	0/00/0000		234.47CR	000000	
	I-31274515	SHERIFF OFFICE COPIER	R	0/00/0000		227.20CR	000000	
	I-31280595	CLERK OFFICE COPIER	R	0/00/0000		299.56CR	000000	761.23
	I-31364962							
1188	SPRINT	EXTENSION AGENT CELL SVC	R	0/00/0000		60.22CR	000000	60.22
	I-645388810-172							
1199	ICS	JAIL OPERATING SUPPLIES	R	0/00/0000		88.52CR	000000	
	I-W5153900	JAIL OPERATING SUPPLIES	R	0/00/0000		30.60CR	000000	119.12
	I-W5153901							

PACKET: 03061 GENERAL FUND 04082022 \*\*\*\*\* CHECK LISTING \*\*\*\*\*

VENDOR SET: 01 GENERAL CASH

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
1231	TEXAS WILDLIFE DAMAGE MANAGEMENT I-253573	TX WILDLIFE DAMAGE MGMT FUND	R	0/00/0000		6,400.00CR	000000	6,400.00
1233	THE CITY OF SONORA I-FEBRUARY 2022	SR CITIZENS CENTER EXPENSES	R	0/00/0000		9,256.69CR	000000	9,256.69
1240	K&J CONTROL, INC I-136321 I-1436239	CIVIC CENTER R/M SUPPLIES LIBRARY R/M SUPPLIES	R	0/00/0000		90.00CR 40.00CR	000000 000000	130.00
1256	TOTAL OFFICE SOLUTION I-EA336050 I-EA336299 I-EA336516 I-EA337018 I-EA337187 I-EA337189 I-EA337190 I-EA337191 I-EA337503 I-EA337588	EXTENSION OFFICE SUPPLIES AUDITOR OFFICE SUPPLIES ADULTOR OFFICE SUPPLIES JP COPIER BASE RATE/USAGE SHF COPIER BASE CHG/USAGE EXT COPIER BASE CHG/USAGE TAX ASSESSOR COPIER BASE/USAGE CSCD COPIER BASE CHG/USAGE CLERK COPIER BASE RATE/USAGE NONDEPT COPIER BASE RATE/USAGE	R	0/00/0000		38.69CR 2.66CR 12.50CR 65.43CR 151.17CR 71.58CR 139.58CR 39.44CR 117.17CR 53.53CR	000000 000000 000000 000000 000000 000000 000000 000000 000000 000000	691.75
1263	LILLIAN M HUDSPETH I-APRIL 2022	EMS CONTRACT	R	0/00/0000		22,256.96CR	000000	22,256.96
1265	LONGHORN OFFICE PRODUCTS I-474240-0 I-474240-1 I-474467-0 I-474475-0	TREASURER OFFICE SUPPLIES TREASURER OFFICE SUPPLIES JP OFFICE SUPPLIES TREASURER OFFICE SUPPLIES	R	0/00/0000		28.91CR 22.57CR 44.32CR 13.25CR	000000 000000 000000 000000	109.05
1267	UNIFIRST HOLDINGS LP I-0321805 I-0321806 I-0321807 I-0321808 I-0321809 I-0321810	COURTHOUSE R/M SUPPLIES LIBRARY R/M SUPPLIES CIVIC CENTER R/M SUPPLIES JAIL R/M SUPPLIES JAIL R/M SUPPLIES ANNEX R/M SUPPLIES	R	0/00/0000		36.06CR 13.30CR 61.15CR 27.37CR 49.62CR 18.88CR	000000 000000 000000 000000 000000 000000	206.38
1274	VERIZON WIRELESS I-9902621133	CSCD OFFICE WIRELESS SVC	R	0/00/0000		63.99CR	000000	63.99

4/07/2022 4:03 PM  
 PACKET: 03061 GENERAL FUND 04082022

\*\*\*\* CHECK LISTING \*\*\*\*

VENDOR SET: 01  
 BANK : 10 GENERAL CASH

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
1279	MASTERCARD CARD SERVICE CENTER I-022122-OP SUPP	JAIL OPERATING SUPPLIES	R	0/00/0000		99.42CR	000000	
	I-030822-DEPUTY SCH	SHERIFF DEPUTY SCHOOL	R	0/00/0000		280.00CR	000000	
	I-030822-DISPATCH	SHP DISPATCHER TRAINING	R	0/00/0000		280.00CR	000000	
	I-031022-VEH MTC	SHERIFF VEHICLE MAINTENANCE	R	0/00/0000		202.96CR	000000	
	I-032022-INT	SHERIFF MC INTEREST	R	0/00/0000		38.38CR	000000	
	I-0862-023422	JP TECHNOLOGY FUND	R	0/00/0000		259.67CR	000000	
	I-0862-022522	JAILERS SCHOOL	R	0/00/0000		45.00CR	000000	
	I-0862-OPC SUPP	SHERIFF OFFICE SUPPLIES	R	0/00/0000		572.88CR	000000	1,778.31
1289	WEST TEXAS FIRE EXTINGUISHERS I-254274	CTH,ANX,LTB R/M SUPPLIES	R	0/00/0000		702.25CR	000000	
	I-254386	ANNEX R/M SUPPLIES	R	0/00/0000		104.08CR	000000	806.33
1290	WEST TEXAS GAS INC I-3872365-03102022	COURTHOUSE MARCH 2022	R	0/00/0000		675.33CR	000000	
	I-42845-03102022	ANNEX MARCH 2022	R	0/00/0000		284.19CR	000000	959.52
1308	DEVILS RIVER NEWS I-3940-ROCK REMOVAL	NONDEPT NOTICE FOR CONSTRUCTION	R	0/00/0000		135.00CR	000000	135.00
1312	TAX ASSESSOR COLLECTOR I-032922-TAC	TAX ASSESSOR PETTY CSH REIMB	R	0/00/0000		86.21CR	000000	86.21
1316	LOWES PAY AND SAVE I-119100-040122	LIBRARY INTERLOAN MONIES	R	0/00/0000		417.41CR	000000	
	I-119560-032722	JAIL FOOD	R	0/00/0000		36.84CR	000000	
	I-119560-03312022	JAIL FOOD	R	0/00/0000		76.95CR	000000	531.20
1321	SUTTON CO APPELLATE I-032822-033122	DISTRICT CT APPELLATE FEES	R	0/00/0000		5.00CR	000000	5.00
1342	MIDAMERICA BOOKS I-548198	LIBRARY BOOKS	R	0/00/0000		197.50CR	000000	197.50
1386	SNIDER TECHNOLOGY I-27856	CSGD OFFICE IT SERVICE	R	0/00/0000		240.00CR	000000	
	I-27857	CLERK OFFICE IT SERVICES	R	0/00/0000		845.00CR	000000	
	I-27858	JP OFFICE IT SERVICES	R	0/00/0000		1,099.00CR	000000	
	I-27861	LIBRARY IT SERVICES	R	0/00/0000		786.50CR	000000	
	I-27862	SHERIFF IT SERVICE	R	0/00/0000		1,599.00CR	000000	
	I-27863	TAX ASSESSOR IT SERVICES	R	0/00/0000		150.00CR	000000	
	I-28014	JP OFFICE IT SERVICE	R	0/00/0000		99.99CR	000000	4,819.49

4/07/2022 4:03 PM  
PACKET: 03061 GENERAL FUND 04082022

\*\*\*\* CHECK LISTING \*\*\*\*

VENDOR SET: 01  
BANK : 10 GENERAL CASH

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
1402	MARCOS GUAJARDO I-0322422-VICTORIA TX	PRISONER TRSFR EXPENSES	R	0/00/0000		84.22CR	000000	84.22
1407	VGI TECHNOLOGY I-161481	SHERIFF SECURITY SYSTEM	R	0/00/0000		30.00CR	000000	30.00
1419	DEBORAH BROWN I-032222-SANGELO I-032322-SANGELO	LIBRARIAN TRAVEL EXPENSE LIBRARIAN TRAVEL EXPENSE	R R	0/00/0000 0/00/0000		74.14CR 74.14CR	000000 000000	148.28
1430	PHARM HOUSE PIERCE SONORA I-362106 I-362573 I-362574 I-362575 I-363426	JAIL INMATE MEDICATIONS JAIL INMATE MEDICATIONS JAIL INMATE MEDICATIONS JAIL INMATE MEDICATIONS JAIL INMATE MEDICATIONS	R R R R R	0/00/0000 0/00/0000 0/00/0000 0/00/0000 0/00/0000		34.06CR 47.35CR 27.40CR 17.24CR 51.99CR	000000 000000 000000 000000 000000	178.04
1432	INDIGENT HEALTHCARE SOLUTIONS, LTD I-73381	JAIL IHS SOFTWARE	R	0/00/0000		1,059.00CR	000000	1,059.00
1440	HCTC (HILL COUNTRY TELECOMMUNICATIONS I-3694200-042022 I-3694300-042022 I-3695100-042022 I-3695400-042022 I-3695500-042022 I-3695600-022022 I-3695600-032022 I-3695700-042022 I-3706300-042022 I-3786700-042022 I-3788200-042022	AUDITOR, TREASURER, NONDEPT COUNTY JUDGE OFFICE CLERK OFFICE LIBRARY JP OFFICE TAX ASSESSOR OFFICE TAX ASSESSOR OFFICE SHERIFF/JAIL CSGD OFFICE EXTENSION AGENT/EXT H.E. PARKS & WILDLIFE OFFICE	R R R R R R R R R R R R	0/00/0000 0/00/0000 0/00/0000 0/00/0000 0/00/0000 0/00/0000 0/00/0000 0/00/0000 0/00/0000 0/00/0000 0/00/0000 0/00/0000		778.86CR 145.45CR 129.95CR 145.45CR 145.45CR 173.50CR 173.63CR 337.68CR 145.45CR 95.76CR 40.20CR	000000 000000 000000 000000 000000 000000 000000 000000 000000 000000 000000 000000	2,311.38
1444	KOFILE I-233661	RECORDS MANAGEMENT SUPPLIES	R	0/00/0000		1,845.00CR	000000	1,845.00
1465	GALLS, LLC. DBA MILLER UNIFORMS I-020652636 I-020723456	SHERIFF DEPUTY EQUIPMENT SHERIFF DEPUTY EQUIPMENT	R R	0/00/0000 0/00/0000		97.74CR 61.94CR	000000 000000	159.68
1469	CROCKETT COUNTY I-03222022-INSURANCE	DIST ATTY SECRETARY INSURANCE	R	0/00/0000		755.56CR	000000	755.56



PACKET: 03061 GENERAL FUND 04082022

\*\*\*\* CHECK LISTING \*\*\*\*

VENDOR SET: 01 GENERAL CASH

VENDOR NAME / I.D. DESC CHECK TYPE CHECK DATE DISCOUNT AMOUNT CHECK NO# CHECK AMOUNT

1492 AUTOMATIC FIRE PROTECTION, INC LIB FIRE ALARM MONITOR SVC R 0/00/0000 50.00CR 000000 50.00

1494 TXU ENERGY CIVIC CENTER R 0/00/0000 1,582.32CR 000000  
 I-8920-032022 ANNEX NOVEMBER 2021 R 0/00/0000 340.48CR 000000  
 I-8931-112021 OLD POL STN/OLD JAIL OCT 2021 R 0/00/0000 130.33CR 000000  
 I-8942-102021 SINALOA/LOMA ALTA ST LIGHTS R 0/00/0000 378.03CR 000000  
 I-8965-042022 PARK R 0/00/0000 2,084.22CR 000000  
 I-9475-032022 COURTHOUSE BILLING 10/12/2021 R 0/00/0000 1,305.38CR 000000  
 I-9486-102021 COURTHOUSE NOVEMBER 2021 R 0/00/0000 1,109.15CR 000000  
 I-9486-112021 CSCD OFFICE R 0/00/0000 211.55CR 000000  
 I-9497-032022 CTH STORAGE UNIT OCTOBER 2021 R 0/00/0000 9.41CR 000000  
 I-9506-102021 7,150.87

1498 TEXAS ASSOCIATION OF COUNTIES CO/DIST CLERK REGISTRATION FEE R 0/00/0000 250.00CR 000000 250.00  
 I-325675

1500 CIRA JP EMAILS FOR COUNTY R 0/00/0000 219.31CR 000000 219.31  
 I-SOP015959

1547 STERLING COMMISSARY, LLC JAIL OPERATING SUPPLIES R 0/00/0000 8.00CR 000000 16.00  
 I-23189 SUTTON 120 JAIL OPERATING SUPPLIES R 0/00/0000 8.00CR 000000  
 I-23293-SUTTON 122

1555 GARRY DILLION REED JAIL BUILDING MAINTENANCE R 0/00/0000 250.00CR 000000 250.00  
 I-03242022-JAIL

1556 WATER LOGISTICS PARK SPRINKLER SYSTEM R 0/00/0000 12.58CR 000000 12.58  
 I-37142

\*\*\* T O T A L S \*\*\*  
 NO# DISCOUNTS CHECK AMT TOTAL APPLIED  
 50 0.00 80,928.31 80,928.31  
 REGULAR CHECKS: 0 0.00 0.00 0.00  
 HANDWRITTEN CHECKS: 0 0.00 0.00 0.00  
 PRE-WRITE CHECKS: 0 0.00 0.00 0.00  
 DRAFTS: 0 0.00 0.00 0.00  
 VOID CHECKS: 0 0.00 0.00 0.00  
 NON CHECKS: 0 0.00 0.00 0.00  
 CORRECTIONS: 0 0.00 0.00 0.00  
 REGISTER TOTALS: 50 0.00 80,928.31 80,928.31

PACKET: 03062 FMFC FUND 04082022

\*\*\*\* CHECK LISTING \*\*\*\*

VENDOR SET: 01 ROAD & BRIDGE - FMFC  
 BANK : 15

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
1032	ANGELO BOLT & INDUSTRIAL SUPPLY I-613497	FMFC SAFETY EQUIPMENT	R	0/00/0000		54.57CR	000000	54.57
1051	BENSON REPAIR I-B3011 I-B3013 I-B3023 I-B3024	FMFC REPAIRS FMFC REPAIRS FMFC REPAIRS FMFC REPAIRS	R	0/00/0000		254.43CR 25.00CR 133.51CR 116.46CR	000000 000000 000000 000000	529.40
1054	PARKER LUMBER I-2338592 I-2507589 I-2526539	FMFC OPERATING SUPPLIES FMFC R/M SUPPLIES FMFC OPERATING SUPPLIES	R	0/00/0000		242.97CR 28.30CR 35.99CR	000000 000000 000000	307.26
1067	BREWER REFRIGERATION I-364387	FMFC ICE MACHINE RENTAL	R	0/00/0000		160.00CR	000000	160.00
1129	DEVILS RIVER AUTO PARTS I-15338-95746	FMFC REPAIRS	R	0/00/0000		29.92CR	000000	29.92
1141	REGAL OIL INC I-26-266952	FMFC VEHICLE FUEL	R	0/00/0000		2,171.20CR	000000	2,171.20
1266	UNIFIRS HOLDING-II I-0322122	FMFC EMPLOYEE UNIFORMS	R	0/00/0000		16.77CR	000000	16.77
1281	VULCAN CONSTRUCTION MATERIALS I-62440415	FMFC MTRLS FOR RDS/BRDGS	R	0/00/0000		2,069.27CR	000000	2,069.27
1304	GENERAL CASH SUTTON COUNTY I-1ST QTR TWC	FMFC REIMB TO GEN TWC 1ST QTR	R	0/00/0000		72.00CR	000000	72.00
1440	HCTC (HILL COUNTRY TELECOMMUNICATIONS I-3694900-042022	FMFC WAREHOUSE	R	0/00/0000		142.15CR	000000	142.15

\* \* \* T O T A L S \* \* \*

REGULAR CHECKS:	NO#	DISCOUNTS	CHECK AMT	TOTAL APPLIED
HANDWRITTEN CHECKS:	10	0.00	5,552.54	5,552.54
PRE-WRITE CHECKS:	0	0.00	0.00	0.00
DRAFTS:	0	0.00	0.00	0.00
VOID CHECKS:	0	0.00	0.00	0.00
NON CHECKS:	0	0.00	0.00	0.00
CORRECTIONS:	0	0.00	0.00	0.00
REGISTER TOTALS:	10	0.00	5,552.54	5,552.54

TEXAS STATE

**Soil & Water**

CONSERVATION BOARD

2022



# SOIL & WATER STEWARDSHIP WEEK PROCLAMATION

Whereas, healthy soil and clean water is a benefit to everyone, and

Whereas, effective conservation practices provide the soil, water, animals, plants and air that can ensure a rich standard of living, and

Whereas, our security depends upon the robust management of natural resources, and

Whereas, stewardship calls for each person to help conserve these precious resources,

Therefore, I do hereby proclaim April 24 to May 1, 2022 as Soil & Water Stewardship Week



Name, Title

Date Signed



# HEALTHY SOIL, HEALTHY LIFE

As simple as it seems, it's wildly complex...the basis of our lives all starts with the soil beneath our feet. Soil provides the food on our plates, the clothes on our backs, the foundation for our homes and offices, the luscious grass that the children play in and the trees we need to breathe. It all starts with soil...healthy soil, healthy life.

"Essentially, all life depends upon the soil...there can be no life without soil and no soil without life; they have evolved together." - Charles E. Kellogg

Healthy soil gives us life through providing clean air and water, ample crops and forests, productive grazing lands, diverse wildlife, and beautiful landscapes.

## SOIL DOES ALL THIS BY PERFORMING FIVE ESSENTIAL FUNCTIONS:

1. Water Management – Soil helps control where rain, snowmelt, and irrigation water goes. Water and dissolved solutes flow over the land or into and through the soil.
2. Sustaining Plant and Animal Life – The diversity and productivity of living things depends on soil.
3. Filtering and Buffering Potential Pollutants – The minerals and microbes in soil are responsible for filtering, buffering, degrading, immobilizing, and detoxifying organic and inorganic materials.
4. Cycling Nutrients – Carbon, nitrogen, phosphorus, and many other nutrients are stored, transformed, and cycled in the soil.
5. Physical Stability and Support – Soil structure provides a medium for plant roots as well as provides support for human structures and protection for archeological treasures.

Since 1939, the Texas State Soil and Water Conservation Board (TSSWCB) and Soil and Water Conservation Districts (SWCD) across Texas have been working to encourage the wise and productive use of natural resources. It is our goal to ensure the availability of those resources for future generations, so that all Texans' present and future needs can be met in a manner that promotes a clean, healthy environment and strong economic growth.

Your local SWCD can work with you to develop a conservation plan for your farm or ranch to improve soil health and provide resources on responsible natural resource management. Conservation plans can be tailored to the needs of each individual landowner including crop rotation, wildlife habitat enhancement, forest management, nutrient management, pest management, irrigation system efficiency and erosion control measures.

As the population of the state continues to increase, maintaining the productivity of our soil and water resources becomes increasingly vital in meeting the food, fiber and resource needs for all Texans. TSSWCB and SWCDs are committed to working with farmers, ranchers, and private landowners to conserve and protect the natural resources of Texas.

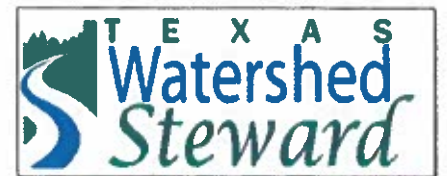
## TEXAS STEWARDSHIP WEEK: APRIL 24 - MAY 1, 2022



TEXAS STATE  
**Soil & Water**  
CONSERVATION BOARD



Texas Association of Dairymen



Regional. Reliable. Everyday.





# Sutton County Child Abuse Prevention Month Proclamation

**WHEREAS** children are the future of Sutton County and Texas, and we continue to work towards a County that is greater for them than the one we grew up in; and

**WHEREAS** our community benefits from Children who become contributing members of our society; and

**WHEREAS** finding solutions to child maltreatment requires input and action from everyone, and education efforts increase public awareness about ways to recognize and prevent child abuse; and

**WHEREAS** community efforts are instrumental in combating the long-term effects of child maltreatment including psychological, emotional, and physical effects that can have lifelong consequences for victims of abuse; and

**WHEREAS** effective child abuse prevention programs succeed because of partnerships among citizens, social service agencies, schools, faith communities, civic organizations, law enforcement agencies, and the business community; and

**WHEREAS** prevention remains the best defense for our children and families.

**NOW, THEREFORE, we the Sutton County Commissioners Court, do hereby proclaim April 2022 as**

## **CHILD ABUSE PREVENTION MONTH FOR SUTTON COUNTY**

**We call upon all citizens to “Say Something, Do Something for Kids” by dedicating ourselves to the task of preventing child abuse and strengthening the communities in which we live.**



Lee Bloodworth, Commissioner Pct. 1



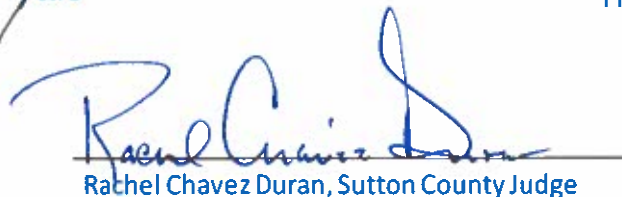
Bob Brockman, Commissioner Pct. 2



Carl Teaff, Commissioner Pct. 3

Absent

Fred Perez, Commissioner Pct. 4



Rachel Chavez Duran, Sutton County Judge



March 16, 2022

Honorable Pam Thorp  
Sutton County & District Clerk  
300 E. Oak Ste. 3  
Sonora, TX 76950

Dear Hon. Pam Thorp,

This proposal addresses the archival digitization and indexing of Vital Records for the Sutton County & District Clerk's Office by Kofile Technologies, Inc. (Kofile).

This project may be eligible for reimbursement under the America Rescue Plan Act of 2021 (ARPA) in support of Social Distancing for COVID-19 and future pandemics for title researchers/attorneys by providing online access to digitized assets.

**This project is presented via TXMAS Contract No. TXMAS-18-3602**, pending Sutton County's membership. Please reference this contract number on the P.O. Without a signed Agreement, prices are good for 90 days. All pricing is based on a Good Faith Estimate of document and image counts. Billing occurs on actual counts per the unit pricing herein; not to exceed the P.O. without permission.

SUTTON COUNTY & DISTRICT CLERK PROJECT OVERVIEW						
RECORD SERIES	VOLUME	PAGE COUNT	RECORDS COUNT	LEVEL OF SERVICE		ESTIMATED TOTAL
				IM	ID	
Birth Record 1917-1932	1-A	178	356		\$ 1,569.96	\$1,569.96
Birth-old date	1 & 2	272	272		\$ 1,199.52	\$1,199.52
Birth and Death 1932-1937	2	365	730	\$ 229.95	\$ 3,219.30	\$3,449.25
Birth 1903-1915	1	282		\$ 177.66		\$177.66
Birth 1937-1940	3	136	272		\$ 835.04	\$835.04
Birth-old date	3 & 4	272	272		\$ 1,199.52	\$1,199.52
Birth and Death	4	396	792	\$ 249.48	\$ 2,431.44	\$2,680.92
Birth and Death	5	372	744	\$ 234.36	\$ 2,284.08	\$2,518.44
Birth-old date	5	238	238		\$ 1,049.58	\$1,049.58
Birth-old date	6	92	92	\$ 57.96	\$ 405.72	\$463.68
Delayed-2 per	6	62	124	\$ 39.06	\$ 380.68	\$419.74
Birth Death and Stillborn	7	282	564	\$ 177.66	\$ 1,731.48	\$1,909.14
Birth Death and Stillborn	8	429	858	\$ 270.27	\$ 2,634.06	\$2,904.33
Birth Record	9	234	468	\$ 147.42	\$ 1,436.76	\$1,584.18
Birth Record	10	435	870	\$ 200.10	\$ 2,670.90	\$2,871.00
Birth Record	11	334	334	\$ 153.64	\$ 1,025.38	\$1,179.02
Birth Record	12	111	111	\$ 51.06	\$ 340.77	\$391.83
Death Record 1928-1932	1-A	61	122		\$ 374.54	\$374.54
Death Record-1965-1970	9	89	178	\$ 56.07	\$ 546.46	\$602.53
Death Record	10	415	415	\$ 190.90	\$ 1,274.05	\$1,464.95
Death Record	11	300	300	\$ 138.00	\$ 921.00	\$1,059.00
Death Record	12	612	612	\$ 281.52	\$ 1,878.84	\$2,160.36
ESTIMATED PROJECT TOTAL				\$2,655.11	\$29,409.08	\$32,064.19

6300 CEDAR SPRINGS ROAD, DALLAS, TEXAS 75235  
P: 214/442.6668 F: 214/442.6669 [WWW.KOFILE.COM](http://WWW.KOFILE.COM)

## COUNTY ACCEPTANCE

Please note that pricing is based on a Good Faith Estimate of image and case counts. Billing will occur on actual page counts per the applicable unit pricing.

Payment Terms: Pay 50% upon executed agreement with the balance due upon project completion. Actual payment dates to be determined prior to work beginning. Disputes will be handled in Sutton County.

*Paul Thompson*                      *Clerk*                      *4/11/22*  
Signature of Authorized County Representative                      Title                      Date

Records receive the following services as appropriate. Kofile can store electronic copies off-site as disaster recovery backups. All data is solely the property of the County, and Kofile does not sell or grant unauthorized access to the County's records or data.

### (IM) Archival Imaging—*Capture, Processing, & Enhancement*

- Capture images at a minimum of 300 dpi at 256 gray levels, ensuring the highest quality for poor contrast and illegibility. Gray-scale ensures optimum resolution for each page.
- Images accumulate as Group IV bi-tonal images in a standard PDF or TIFF format.
- If applicable, IMAGE PERFECT is Kofile's proprietary software, ensures the optimum image quality with custom image clean up and enhancements such as deskew, despeckle, character repair, polarity reversal, and zonal processing.
- Crop excess blank space around image. This may involve manual cropping to insure best quality image.
- If applicable, images are optimized and scaled for system output.
- Images are named (tagged for the directory file structure) by Book, Volume, and Page (or other identifiers).
- When multiple documents (Deeds, Birth Record, etc.) exist on a single page, images are split so that each document is viewable individually. In the case of Vitals, this service incurs additional charges.
- Images are grouped (stapled) together to form documents. Cases are grouped and indexed to form documents by case number.
- If requested, annotations are supported to allow the electronic addition (either custom or Book/Volume/Page) on the re-created image to assist in recording keeping. This service is not applicable to Vitals.
- Effectiveness and minimum legibility are verified through rigorous and systematic quality control. Each image is certified and sight-checked to ensure there are no missing pages, double feeds, and to account for "A" pages (added to the original).
- The County receives a MASTER (e.g., CD, DVD, ftp, flash drive) in a medium suitable to the project size.

### (ID) Archival Indexing

- Key and blind re-key verify all documents per the fields identified at discretion of County, as appropriate. Examples include:
  - ◇ Document Type                      ◇ Book, Volume, & Page                      ◇ Document Date
  - ◇ Instrument No.                      ◇ Grantor                      ◇ Brief Property Description
  - ◇ Document Reference No.                      ◇ Grantee
  - ◇ Volume/Page Reference No.                      ◇ File Date
- Formatting of metadata (indexes) per the requirements of the County's System vendor.
- Create a pipe-delimited index file for import.



## TXMAS REPORTING & BILLING LINE ITEMS

Membership is easy—Sutton County submits the required form (accessible via the link below) and a Board (Commissioners' Court) approved resolution. Complete applications are processed within five working days of receipt. For questions about completing the application, please contact a TXMAS CO-OP representative at (512) 463-3368.

[http://www.window.state.tx.us/procurement/prog/coop/coop\\_join.html](http://www.window.state.tx.us/procurement/prog/coop/coop_join.html)

### *Membership Eligibility*

Texas Local Government Code, Title 8, Subtitle C, Chapter 271, Subchapter D and Section 2155.202 and 2175.001(1) of the Texas Government Code, Title 10, Subtitle D, provide the legal authority for the following entities to participate in the State of Texas CO-OP:

→Local governments (municipalities, counties, school districts, etc.

Due to the Texas Comptroller of Public Accounts' (CPA) regulations, upon Sutton County purchase of this TXMAS project, the order must be reported online through the TxSmartBuy System website at [www.txsmartbuy.com/](http://www.txsmartbuy.com/).

TXMAS BILLING LINE ITEMS						
Part No.	NIGP	DESCRIPTION	UNIT PRICE	UNIT	QUANTITY	LINE TOTAL
IND701	92021	Backfile Archival Indexing of Vitals / Typescript	\$3.07	Document	6,764	\$20,765.48
IND702	92021	Backfile Archival Indexing of Vitals / Manuscript	\$4.41	Document	1,960	\$8,643.60
IMG701	92030	Archival Imaging of Unbound Positive / Typescript	\$0.63	Page	2,603	\$1,639.89
IMG707	92030	Archival Imaging of Unbound Negative Photostat	\$0.46	Page	2,207	\$1,015.22
					TOTAL	\$32,064.19

## Accessibility of Records

All records (including volumes, documents, digital images, metadata, or microfilm) serviced by Kofile shall remain the property of the County. This policy is applicable to any agreement, verbal or written, between the County and Kofile.

- The records are not used by Kofile other than in connection with providing the services pursuant to any agreement between Kofile and the County.
- The records are not commercially exploited by or on behalf of Kofile, its employees, officers, agents, invitees, or assigns, in any respect.

All work is held to the highest possible standard of workmanship and quality. Please do not hesitate to contact me with any questions.

Please let me know if you have any questions.

Sincerely,

*Lance Gonzales*

Lance Gonzales  
Account Executive

[Lance.Gonzales@kofile.com](mailto:Lance.Gonzales@kofile.com)

214.448.2194

hm

STATE OF TEXAS  
COUNTY OF SUTTON

**DISASTER DECLARATION RELATED TO RISK OF WILDFIRES**

**WHEREAS**, Sutton County has not had rainfall for an extended period of time, creating hot and dry conditions; and

**WHEREAS**, the hot and dry conditions pose the threat of large, dangerous and fast-moving wildfires; and

**WHEREAS**, such fires have the potential of endangering lives and damaging property on a large scale; and

**WHEREAS**, the Texas Government Code Chapter 418 gives the County Judge the power to declare a local disaster within the County "if the threat of disaster is imminent"; and

**WHEREAS**, the magnitude of the potential damage and the rapidity with which such fire could escalate to major proportions constitute an imminent threat of disaster; and

**WHEREAS**, declaration of such disaster authorizes the imposition of controls on activities which tend to increase the likelihood of fires; and

**WHEREAS**, such controls, once implemented, have the potential of protecting lives and property by mitigating the threat of dangerous fires; and

**WHEREAS**, a local disaster declaration expires seven days after its issuance, unless the Sutton County Commissioners Court consents to its renewal or continuance; and

I, **RACHEL CHAVEZ DURAN, SUTTON COUNTY JUDGE**, declare a local state of disaster based on the threat of large wildfires in Sutton County, Texas and surrounding communities to which the Sutton County Volunteer Fire Department has provided mutual aid.


That this state of disaster will continue until rescinded in accordance with the above cited statute, but in no instance will this declaration continue for more than seven days without being authorized by the Sutton County Commissioners Court.

That the purpose of this order is the mitigation of the hazard posed by wildfires by curtailing the practice of outdoor burning, which purpose is to be taken into account in any enforcement action based upon this order.

This declaration shall be promptly publicized and filed with the Sutton County Clerk IN WITNESS WHEREOF, I affix my signature this 11<sup>th</sup> day of April, 2022.

ATTEST:

  
\_\_\_\_\_  
Pam Thorp, Sutton County Clerk

  
\_\_\_\_\_  
Sutton County Judge, Rachel Chavez Duran